

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following presents: Councilmembers Rickee Maddox, Alan Moeder, Cory Urban, Kevyn Soupiset, Jolene Biggs, Davis Jimenez and Lindsey Krom-Craven. Also in attendance were City Administrator Brandon Anderson, Assistant City Administrator Logan Burns, City Attorney Allen Glendenning, and City Clerk/Finance Director Shawna Schafer. Absent was councilmember Tina Mingenback.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on March 18, 2024.
- b) **Claim's Warrant Register 4-1-24:** Covering 2024 bills to date in the amount of \$1,888,319.32
- c) **Payroll Register P/R 3-22-24:** Covering payroll ending March 16, 2024, in the amount of \$518,600.44.
- d) **Appointments:** Mayor Schmidt appointed Christian Rivas to the 20th Judicial District Central KS Community Corrections Advisory Board.
- e) **Street Closure:** Close Lakin Avenue from Main Street to Kansas Avenue for the Car Show & Cruise Night, Friday May 31, 2024 from 12pm to 8pm.
- f) **Street Closure:** Close Main Street from 24th Street to Lakin Avenue for the parade on Friday May 31, 2024 from 5:30pm to 6:30pm.
- g) **Street Closure:** Close North half of Lakin Avenue from Main Street to Kansas Avenue from 7am to Midnight on Saturday June 1, 2024 for the June Jaunt events in Jack Kilby Square.
- h) **June Jaunt Beer Garden:** Grant permission to host the June Jaunt Beer Garden in Jack Kilby Square on June 1, 2024.
- i) **Jack Kilby Square Curfew Extension:** Authorize people to be in Jack Kilby Square past Midnight on May 31 and June 1, 2024 for the cleanup of the event.
- j) **Sports Complex Concessions Lease Agreement:** Authorize the Mayor to sign the concessionaire lease with Jason Ward at the Sports Complex.
- k) **Fire Department Township Contracts:** The City of Great Bend annually enters into contracts with the Townships of Liberty, Buffalo, Great Bend and South Bend to provide the fire service on an annual basis. The new contract rate for the 2024 year includes a 4% increase over the 2023 contracts. The township's contract runs from February 1, 2024 through January 31, 2025.
- l) **Agenda:** Approval of agenda as submitted.

Mr. Urban made a motion to approve the consent agenda. The motion was seconded by Mr. Soupiset and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

D. NEW BUSINESS

1. **Councilmember Reports:** There were no Councilmember reports.

2. **Administrators Update:** City Administrator Brandon Anderson presented an update on what is happening within the City organization.

3. **Economic Development Report:** Economic Development Inc. President Sara Arnberger presented her monthly report.

4. **Abatements:** Assistant City Administrator Logan Burns presented the following abatements:

- a. **1709 16th:** There is trash and refuse on the property including, but not limited to: **Refuse on the deck** and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 1709 16th. and is the subject of Resolution Number 040124-A.

Mr. Moeder made a motion to approve Resolutions 040124-A. The motion was seconded by Ms. Biggs and passed with all voting in favor.

5. **Release of Unused Easement:** City Administrator Brandon Anderson reported that in 2003 the owners of a strip land along the east side of Fire Station #2 granted an easement to the city. That easement does not align with any street or road and has not been used for any purpose by the city. Mr. Soupiset made a motion to approve Resolution 040124-B, release of unused easement. The motion was seconded by Ms. Maddox and passed with all voting in favor.

6. **Flock Cameras Grant:** Police Chief Steve Haulmark reported that in February of 2024, we were made aware that we would be receiving the grant, in the amount of \$132,000, and that the funds would be released in September. Those funds will be used to renew the lease for the existing 12 cameras and add 8 additional cameras, for a period of 24 months. Ms. Biggs made a motion to grant authorization for the Great Bend Police Department to accept the grant award and to enter into the subsequent lease agreement with Flock Safety. The motion was seconded by Ms. Krom-Craven and passed with all voting in favor.

- 7. Cemetery Truck:** Public Lands Director Scott Keeler reported that the city received two bids. The low bid was \$45,935.00 for 2500 Tradesman. Chevrolet was \$54,294.00 and Ford is not currently bidding fleet vehicles. We currently have budgeted \$40,000 in 2024 and the remaining balance will be paid from leftovers reserves from previous cemetery/park capital purchases that total \$9,321.00. We will be trading in a 2011 F-150 for \$1,500.00. This truck has 107683 miles with ongoing mechanical issues. Mr. Urban made a motion to approve the purchase of the 2500 Tradesman from Marmie Motors in the amount of \$45,935.00. The motion was seconded by Mr. Soupiset and passed with all voting in favor.
- 8. Brit Spaugh Park Addition:** Assistant City Administrator Logan Burns reported that through the Quality-of-Life tax initiative, Brit Spaugh Park addition was a project scheduled for 2024 and the City Council approved BG Consultants to provide construction documents for the project. City staff met with BG Consultants over a period of 8 months to come up with a sustainable project that would benefit the city of Great Bend for years to come. Construction documents were completed in January and the project was put out for a competitive bid in February. The expectation from BG Consultants was that the project was to be around a \$2.1 million project. We received one bid from Prairie Landworks Inc. out of McPherson, KS for a total bid of \$3,019,000 that did not include any unit pricing for mini-shelters, picnic tables and trash receptacles. Elevated pricing seems to be contributed to inflation and only one general contractor bid. We met with BG Consultants on March 21 to go through value engineering options knowing that the entire project was not feasible. We chose to go from the original demarcation line and include everything north. This “base bid” would also include the 30’x44’ park shelter, all on-street parking improvements, Athco playground equipment and associated synthetic turf, minimizing the footprint of the project on the north side of the Armory, moving the horseshoe pits to within the addition itself and also associated irrigation systems. This value engineered price comes in at \$1,779,883 not including any unit pricing and construction administration from BG. The base bid will NOT include the basketball, mini-pitch or pickleball courts. City staff recommends tabling this project until the City can apply for CDBG funding of a max grant of \$750,000 and also if any private donations were to come in for the project to ultimately save up funding for the project. Pausing the project for now will enable the City to go out and seek those funds and ultimately change the way we bid the project in the future to be able to do it turn-key and gain multiple competitive bids. We would plan to bid the project back out in the Fall of 2024 after securing grants and adding more general contractors to bid on the project. Urban made a motion to deny the bid from Prairie Landworks Inc. for the Brit Spaugh Park Addition and for staff to seek out grant opportunities and save up funding to complete the project. The motion was seconded by Ms. Biggs and passed by a vote of 6-1, with Mr. Jimenez voting against.
- 9. Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the City Administrator, the Assistant City Administrator, and the City Attorney. Ms. Biggs made a motion to recess into executive session for a period of 15 minutes to discuss legal issues related to economic development grants pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. The motion was seconded by Ms. Maddox and passed with all voting in favor. The regular meeting will resume at 7:07 p.m. The regular meeting resumed at 7:07p.m. and no action was taken.
- 10. Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include

the Governing Body, the City Administrator, the Assistant City Administrator, and the City Attorney. Mr. Moeder made a motion to recess into executive session for a period of 15 minutes to seek legal advice for pending legal matters pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. The motion was seconded by Ms. Maddox and passed with all voting in favor. The regular meeting will resume at 7:23 p.m. The regular meeting resumed at 7:23p.m. and no action was taken.

ADJOURNMENT

Ms. Biggs made a motion that the meeting be adjourned. Ms. Krom-Craven seconded the motion and passed with all voting in favor. The meeting was adjourned at 7:23 p.m.